

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Junior High Central Office Board Room
Tuesday, December 7, 2021 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:01 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Johnson

Members Absent: Lashbrook

Also Present: Superintendent Kurt Sutton

Assistant Superintendent Bill Kryscynski

Director of Business Services Beky Silkworth

Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown & Dru Runnals

3. Adoption of the Agenda

Motion by Charney seconded by Hurlburt to adopt the agenda as amended.

Ayes: 6

Nays: 0

Absent: 1

Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Committee of the Whole Meeting Minutes – November 2, 2021

2. Regular Meeting Minutes – November 4, 2021

Motion by Johnson seconded by Charney to adopt the consent agenda as presented.

Ayes: 6

Nays: 0

Absent: 1

Motion Carried

5. Correspondence

The following correspondence was presented/read by Superintendent Sutton

- Informed the Board that the Yale High School Wrestling Team will be attending their annual overnight trip to Traverse City on December 22 and 23.

6. Superintendent's Report

Superintendent Sutton read his report which contained the following information:

- Oxford High School Tragedy
- Tutoring Offerings
- Julie's Kids Fundraiser
- COVID-19 Update
- Sinking Fund Projects

7. Public Participation

A. Special Guests - None

B. Agenda Items - None

C. Non-Agenda Items - None

8. Reports

A. Buildings and Grounds

Superintendent Sutton reported that Buildings and Grounds Director Jared Shutko will provide his report Thursday night.

B. Finance and Financial Overview

Ms. Silkworth presented/read her report (attached) and added the following:

- The district's fall pupil count was reduced by 3.9 FTE due to the desk audit completed by St. Clair County RESA this past week.
- Training for secretaries will be scheduled in January to refresh best practices and assist in self-checking student eligibility.
- A recommendation to purchase up to 50 rectangular and up to 25 round cafeteria tables with food service funds this month.
- A resolution prepared by Thrun Law Firm Attorney Christopher Iamarino is also on the Board's agenda for action. This document allows the bonds to be sold and allows general fund to be repaid after bond proceeds are received.

C. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached).

1. Hiring

- A. Jennifer Giroux, Yale Elementary Instructional/Non-Inst. Aide
- B. Kelly Howcroft, Yale Junior High Instructional/Non-Inst. Aide
- C. Chace Palmateer, YJH/YHS Secondary Building Sub
- D. Michelle Cowles-Hughes, Avoca Elementary Sp. Ed. Aide

2. Recommendations to the Substitute List

D. Technology

Technology Director Tony Harmer will report to the Board in January or February.

E. Transportation

Superintendent Sutton read the Transportation Report (attached) which included the following:

- Current Open Packages
- Masking on School Buses
- Extra Sub Drivers
- Bid for New Bus
- EDLT Webinar
- Bus Accident
- November Stars of the Month

F. Other - None

9. Items for Board Discussion

A. Budget Amendment

- Board Action at Thursday's Regular Board meeting.

B. Bond Resolution

- Board Action at Thursday's Regular Board meeting.

C. Award of Cafeteria Table Bid

- Board Action at Thursday's Regular Board meeting.

D. Board Governance Committee

President Bullard reported that the Governance Committee met prior to tonight's Committee meeting and that two more Board policies were discussed. Mr. Bullard asked Superintendent Sutton to search for a company that would consistently provide thorough policy and guideline updates in an electronically efficient manner.

E. Board Building and Grounds

Buildings and Grounds Chairman Ron Charney reported that the Buildings and Grounds Committee will meet prior to Thursday's Regular meeting at 6:00 PM in the Avoca Elementary School Media Center.

F. SCCASB Representative

SCCASB Representative Mark Hurlburt reported that the committee met today. Discussion was on combining the SCCASB Annual Meeting with the TEC Open House on February 24, 2022. He also announced that a fourth \$1000 scholarship will be added for the 2021-2022 school year as so little funds have been sent spent from the SCCASB account due to COVID and no meetings.

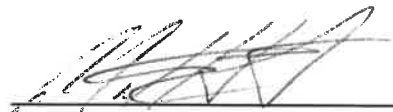
G. MASB Legislative Liaison

Member Johnson reported that more education is coming up next week through MASB. Mr. Johnson expressed appreciation to the Board for allowing him the opportunity to attend the annual conference in Grand Rapids. Member Hoppe agreed and expressed his appreciation for the Board's support of MASB training.

10. Comments from Board Members, Administration

- Board members thanked the staff and what they do for the schools and kids.
- Assistant Superintendent Kryscynski thanked all the great staff in the District and wished everyone a Merry Christmas.
- Superintendent Sutton thanked all the staff and administrators for their hard work and dedication.
- President Bullard thanked all the staff for going above and beyond.
- Superintendent Sutton reminded the Board that Performance Contracting Owner's Representative Kurt Carter and SitelogIQ Senior Business Consultant Nelson Brickho will attend Thursday's meeting.

11. Adjournment by Consensus at 7:01 PM.



MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION

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